



DUNS CASTLE

TERMS AND CONDITIONS

Bookings are charged at the rates applicable to the year in which the wedding booking is to take place rather than the year in which the reservation is made.

Duns Castle is a private house and not a hotel and so any last minute requests for extra meals/snacks may not always be able to be met. Please try to plan ahead for your expected needs.

Guests should not bring their own meals or drink into the castle please except by arrangement.

Parents are requested to take responsibility for their children with respect to alcohol consumption whilst staying at the castle and observance of licensing laws. Whilst children are welcome in the castle and encouraged to enjoy the grounds, parents are asked to supervise their children as appropriate. The castle, by its nature as a privately owned historical building is not suited to the very young unless under careful parental supervision.

Private photography in the castle is permitted but may not be displayed on YouTube or any non-password protected site. The name of any commercial photographer booked must be given to the castle prior to the event. He or she should be advised not to have close ups of any antique paintings or furniture for security reasons.

Smoking is not allowed in Duns Castle. Sand buckets are provided for stubs outside the building.

We regret that we cannot take any pets including dogs in the castle or on the castle grounds.

Guests should vacate their bedrooms by 11am on the day of departure. Bridal couples are welcome to store their things in the main hall and depart later in the day if they wish and if it is convenient with us. Other guests may also remain in the public areas by agreement.

It is an insurance obligation that the castle security alarms are switched on at 1.30am and these are linked directly to the Police. It is necessary therefore that all guests have retired to their bedrooms by 1.15am and guests not staying overnight have left the premises by this time.

Damage: *we reserve the right to charge the cost of any substantial damage/breakage up to the limit of the excess on our insurance policy, which stands at £500. Our insurers will reserve the right to examine the circumstances and claim if warranted the full extent of the damage from the person responsible.*

Duns Castle can accept no liability for cars parked on the castle grounds or their contents.

Cancellation:-

With more than eight months notice will mean a forfeiture of 50% of any deposit paid. With between four and eight months notice will mean a forfeiture of all deposits paid. With less than four months notice will mean a forfeiture of all deposits paid and we will be due a payment by yourselves of 60% of the total value of your booking (facility fee, accommodation and meals) less your deposit.

In the event of a reduction in numbers of more than 25% of guests booked to stay and/or dine at the castle with less than 8 weeks notice, we reserve the right to charge 60% of the value of lost revenue. Within 36 hours of arrival all original numbers will be charged for.

To book Duns Castle, please sign these terms and conditions and return to us with your deposit and keep a photocopy for your records. Your booking is only considered confirmed on receipt of the signed terms and conditions and deposit.

Please ensure that your guests are familiar with our Terms and Conditions as appropriate.

Name _____

Signature _____

Date of signature _____

Date/s booked to stay at Duns Castle _____